

Ergonomics Society Annual Conference 2010

CHECKLIST FOR AUTHORS

Please read this checklist carefully and complete the form returning it to the address below by **4 December 2009**.

(Tick boxes accordingly)

1. I have read the 'Authors' Instructions', 'Styleguide for Authors' and 'Sample Paper' and formatted my paper accordingly. <i>Papers that do not conform to the guidelines may be excluded from the proceedings.</i>	<input type="checkbox"/>
2. I have filled in and signed the Agreement for the Transfer of Copyright and permissions form as appropriate.	<input type="checkbox"/>
3. I have filled in and signed the declaration on this page.	<input type="checkbox"/>
4. I will complete my booking on-line for attendance at the Annual Conference by Friday 5 December 2008. <i>No paper will be accepted for publication unless one of the authors has registered to attend the conference.</i>	<input type="checkbox"/>
5. I will send the following by post to the address below <ul style="list-style-type: none">• This checklist• The Copyright Transfer Declaration or Crown Copyright form. <p style="text-align: center;">Martin Anderson The Ergonomics Society Elms Court Elms Grove Loughborough Leicestershire LE11 1RG</p>	<input type="checkbox"/>

Declaration

I understand that it is a condition of acceptance of the paper that I or a nominated colleague will attend the 2010 Annual Conference and present this paper, and that all presenters and delegates are liable to pay the conference fee.

Name

Title of Paper

Signature Date

Original signature only accepted